

**COMPANY GRADE WORKSHEET, NON-JUDICIAL PUNISHMENT, MILITARY CODE OF ARKANSAS (MCA)**

For use of this form, see NGAR 27-10; the proponent agency is NGAR-TAG.

NAME	GRADE	DOD ID	UNIT & LOCATION	MONTHLY BASE PAY
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**MAXIMUM PUNISHMENTS UNDER A NJP FOR ENLISTED SOLDIERS IF IMPOSED BY  
A COMPANY COMMANDER**

In addition to or in lieu of admonition or reprimand a Company Commander may impose not more than two (2) of the following punishments on enlisted persons of his or her command:

1. Withhold Privileges for not more than two (2) consecutive weeks;
2. Restriction, with or without duty, for not more than two (2) consecutive weeks;
3. Extra Duty for not more than two (2) consecutive weeks and two (2) hours per day, holidays included;
4. Rank reduction to the next inferior grade for members in the pay grade of E-4 or below; or
5. Fine or forfeiture in an amount that does not exceed seven (7) days base pay. *(Refer to current military pay chart). (In the event the Commander imposes a reduction in rank and a fine, the fine shall be computed based on the reduced rank, even if the reduction is suspended.)*

**LANGUAGE TO BE INCLUDED ON THE NGAR 2627 FOR THE TYPE OF PUNISHMENT IMPOSED:**

**Reduction in Grade:**

Reduction to the Grade of \_\_\_\_\_. If suspended, then (suspended for \_\_\_\_\_ days).

**Fine:**

Fine of \_\_\_\_\_ day(s) pay. If suspended, then (suspend \_\_\_\_\_ of the fine for the number of days selected for a period of \_\_\_\_\_ days).

**Extra Duty:**

Extra duty for \_\_\_\_\_ day(s) (suspended for \_\_\_\_\_ days).

**Restriction:**

Restriction for \_\_\_\_\_ day(s) (suspended for \_\_\_\_\_ days).  
(Normal limits are Company area, Dining/Medical Facility, Place of Worship, and Place of Duty).

**Reprimand:**

Reprimand \_\_\_\_\_ (Oral) \_\_\_\_\_ Written

NAME, GRADE, AND ORGANIZATION OF COMMANDER	SIGNATURE	DATE
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