

Arkansas Army National Guard

Announcement for Active Guard Reserve (AGR) Position Vacancy Announcement

SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

Position Title: Training Officer	Position Number: 21-194A	Open Date: 13 December 2021 Close Date: 12 March 2022
MOS/Branch of Position: 150A	Position PULHES: 111111	Officer Not to Exceed CW3
HRO Point of Contact		Duty Location
Human Resource Office Telephone# :(501) 212-4201		F CO 2-211th ATS

SECTION II: Area of Consideration

(1) Priority Placement Roster; (2) Lateral (Warrant Officer Military Occupational Specialty (WOMOS) or WOMOS(s) listed Onboard AGR only) submit lateral request; (3) Onboard AGR Officers of the Arkansas Army National Guard who possess or are able to obtain the required Officer Branch (4) Members of the Arkansas National Guard who possess or are able to obtain the required WOMOS.

SECTION III: Qualification Requirements (*Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.*)

Note: Onboard AGRs must have completed 18 months in current assignment

- **Lateral:** Must be an onboard, current AGR member of the AR ARNG, possess Warrant Officer Military Occupational Specialty (WOMOS) 150A and minimum grade of WO1 and be a graduate of the Aviation WOBC Common Core and Air Traffic and Airspace Management Technician WOBC. Must possess a secret security clearance.
- **New Hire & Onboard Non-WOMOS ONLY:** Must possess Warrant Officer Military Occupational Specialty (WOMOS) 150A Air Traffic and Air Space Management Technician and minimum grade of WO1 and be a graduate of the Aviation WOBC Common Core and Air Traffic and Airspace Management Technician WOBC; or must have obtained an approved predetermination packet. Must possess a secret security clearance.
- **Medical Qualifications:** Soldiers not currently in aviation service for Air Traffic Services (ATS) must meet Class IV (flight physical) medical requirements as per chapter 4 of AR 40-501. Soldiers currently in aviation service must meet Class IV (flight physical) requirements as per chapter 4 of AR 40-501. A Current flight physical (within 12 months) is required for this position. Soldiers with outstanding medical issues (temporary profiles) are not qualified for entry into the AGR Program.
- **Desired qualifications:** RL1 in assigned Air Traffic Control Facility, Air Traffic Control Specialist Examiner, and possess Control Tower Operator certification or be able to obtain Examiner appointment within one year within assignment.

SECTION IV: Placement Factors

Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. Possess Security Clearance no lower than Secret. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Must meet the requirements of AR 600-9 (height/weight). Must meet the physical requirements of chapter 2, AR 40-501 for accession into the AGR program and assigned to an aviation service position. Must meet the requirements of Chapter 2, AR 135-18 prior to appointment and pass the Army Combat Fitness Test on a semi-annual basis. Must reside or agree to move within commuting distance (50 miles) of Camp Robinson. Must maintain Class IV physical. Must remain RL1 in assigned facility(s) and meet all Air Traffic Training Program (ATTP) IAW Commander's Task List (CTL).

SECTION V: Summary of Duties

Duties and responsibilities include:

- Serves as the supervisor for all enlisted FTUS personnel.
- Required to develop, manage and assess training plans to increase unit readiness in accordance with the Sustainable Readiness Model (SRM) and Standards for Training Proficiency (STP).
- Familiar with and have a working knowledge of Army training management (FM 7-0), aviation doctrine (ATTP 3-04.1), and local guidance governing training (AR ARNG CRG/CTG, BDE/BN CTG, etc.).
- Assists commander in development of Unit Training Plan (UTP) IAW FM 7-0, USAACE Aviation Training Strategy, and higher commander's UTP.
- Familiar with Large Scale Combat Operations (LSCO) in an expeditionary environment as it relates to aviation operations and sustainment activities.
- Oversees company training schedules and training management through Digital Training Management System (DTMS). Maintains training management data using DTMS IAW AR 350-1 and applicable publications.
- Plans and resources short and long range training plans IAW UTP.
- Responsible for the development of policy and serve as an advisor to the Company Commander, Operations Officer (S3) / BN Training Officer, battalion staff, and Administrative Officer (AO).
- Schedules and coordinates the use of training sites, facilities, ranges, and TADDS in RFMSS.
- Identifies, requests, forecasts, and allocates ammunition using UTP, STRAC, and TAMIS.
- Arranges for equipment and supplies needed for training activities. Procures training aids, manuals or other instructional material.
- Synchronizes FTUS staff, MDAY leadership, and resources to achieve maximum unit readiness.
- Manages Commander's schools program IAW local guidance. Schedules military schools using Army Training Requirement and Resources System (ATRRS). Traps school funding using AFAM. Manages unit school OML and derives aviation quota requests.
- Serves as the primary point of contact for coordinating travel requirements for all official travel using DTS.
- Coordinates mobilization requirements between mobilization stations and mobilizing units. Develops, coordinates, and schedules mobilization tasks between mobilizing units, higher headquarters, and state directorates.
- Prepares plans and reports pertaining to readiness and mobilization. Includes USR as applicable.
- Serves as physical security and force protection coordinator for the command.
- Coordinates with BN training officer for external resourcing, inspection requirements, training validation and communication with state directorates.
- Act as budgeting officer for discretionary, RMP and OCO funds. May serve as the program manager for federal funds and mandates.
- Schedules, coordinates and conducts inspections per the Organizational Inspection Program (OIP) IAW AR ARNG 1-201 including local OIP checklists and ARMS requirements.
- Maintains rating and proficiency in Air Traffic Control commiserate with positional assignment on Unit Manning Report and complete all Air Traffic Training Program (ATTP) requirements IAW Commander's Task List (CTL).
- Manages commander's ATS program.
- Responsible for quality control of products produced and distributed.
- Performs other duties as assigned.

SECTION VI: Instructions for Applying. Applications must be emailed to HRO. The email address for HRO is: ng.ar.arang.mbx.hro-agr-applications@army.mil. E-mailed applications must be submitted in one .pdf file unless coordination has been made to submit the application in a different format. Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement.

Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained on a separate attachment. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

Submit the following required attachments to the NGB 34-1 in the order listed below

1. **NGB 34-1-** Application for Active Guard/Reserve (AGR) Position. **NGB 34-1 must be signed in original ink/digital signature.**
2. **MEDPROS Individual Medical Readiness (IMR) Report** with current PHA date.*Soldiers with any type of permanent profile must include a current copy of their **DA Form 3349**. Ht/Wt must be listed on either the IMR or DA 705, or both.
3. **DA Form 705**, APFT Scorecard (must be within 12 months). Ht/Wt must be listed on either the IMR or DA 705, or both.
4. **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females).***If your weight on any document you submit with your application exceeds the screening table weight allowed in accordance with Army Regulation 600-9 you must include a Body Fat Content Worksheet.
5. **Enlisted Records Brief (ERB)/Officer Records Brief DA Form 4037 (ORB)***If ERB does not include ASVAB scores, you must also attach **DD Form 1966/1 or other record of ASVAB scores/course completion.**
6. **Last three (3) current NCOERS and/or OERs**, (E-5 and above only).*Missing reports should be explained utilizing a memorandum for record to address due or overdue reports not filed in in the Soldiers IPERMS account. (Due or Overdue is determined by the date on our last OER/NCOER).
7. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days).**
8. **SF 181, Race and National Origin Identification**
9. **Approved predetermination packet, Non-WOMOSQ_Only**

Equal Opportunity

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NONMERIT FACTOR SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, C MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.