

Arkansas Army National Guard

One time Occasional Tour (OTOT)

Position Vacancy Announcement

SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

Position Title: BDE Training Officer(MOB AUG)	Position Number: 21-146A	Open Date: 9 September 2021 Close Date: 22 September 2021
MOS/Branch of Position: 13A	PULHES: See Medical section below	Military Grade Requirement: NTE CPT/O-3
Point of Contact		Duty Location
Human Resource Office Telephone#: (501) 212-4201		HQ 142d FA Fayetteville, Arkansas

SECTION II: Area of Consideration

(5) Members of the Arkansas Army National Guard and those eligible to become members that possess or are able to obtain the required Officer Branch.

SECTION III: Qualification Requirements (Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.)

Note: Onboard AGRs must have completed 18 months in current assignment

- **New Hire:** Must be in a minimum grade of 1LT/O-2. Must possess Officer Branch 13A or be currently enrolled in a 13A producing Captains Career Course.
- **Medical Qualifications:** The physical profile (PULHES) requirement for this MOS is no higher than 111221. Soldiers with a numerical indicator of P3 or P4 in any profile factor (PULHES) must have been determined fit for duty and world- wide deployable by a Medical Review Board. Soldiers with outstanding medical issues (temporary profiles) are not qualified for entry into the AGR Program. Must meet the OPAT rating of Heavy.
- **Other Requirements:** Upon selection, must complete mandatory Full-Time Support (FTS) training at the Professional Education Center (PEC) within 6 months of assignment if applicable. **Note:** Individuals who exceed the maximum grade of this position (see Military Grade Requirement above) may apply; however, they will be required to accept an administrative reduction in grade prior to being placed into this position. **Must possess or be able to obtain a SECRET Security Clearance.**

SECTION IV: Placement Factors

The AR ARNG is seeking only the best-qualified applicants for this position. The selected applicant's performance will demonstrate a history of exceeding military standards. Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Must meet the requirements of Army Regulation (AR) 600-9 (height/weight). Must meet the requirements of Chapter 3 as per AR 40-501, for accession into the AGR program. Must meet the requirements of Chapter 2, AR 135-18 and Physical Fitness Test In Accordance With (IAW) AR 350-1 prior to appointment. Must reside or agree to move within commuting distance of the position. Onboard Soldiers will meet the minimum criteria of National Guard Regulation (NGR) 600-200.

SECTION V: Summary Of Duties

The selectee develops near term, short range and long range training plans and procedures for the Command and to provide staff planning and assistance to ensure that required training and readiness objectives are achieved. Formulates, oversees and evaluates the overall training programs of the command for a Battalion. Serves as the full time staff advisor to the S3. Assists with the planning, coordinating, and controlling of movement for all elements under the battalion's control or direction. Prepares OPORDs, FRAGOs, plans and reports pertaining to operations, readiness, and mobilization. Coordinates mobilization requirements between mobilization stations and mobilizing units. Develops, coordinates, and schedules mobilization tasks between mobilizing units and state directorates. Prepares routine correspondence and drafts replies on operation and training matters for approval. Coordinates support requirements with external agencies. Manages Full Time National Guard Duty (FTNGD) personnel and funds to support special projects and peak usage periods. Reviews subordinate training schedules in order to resource and de-conflict as necessary through the Digital Training Management System (DTMS) database. Provides supervisory oversight of the operational support budget of the 1-142d FA BN. Responsible for training subordinate operations and training Full Time Staff personnel in reporting of the Unit Status Report in accordance with AR 220-1. Reviews training evaluation reports such as annual training reports or annual general inspection reports to identify needed revisions or improvements to training activities. Schedules and coordinates the use of training sites and facilities. Forecasts for the procurement of supplies such as ammunition, training areas and ranges required to support training activities. Procures training aids, manuals or other instructional material. Serves as subject matter expert responsible for ensuring unit compliance with Physical Security and Communications Security (COMSEC) regulations and conducts assistance visits and inspections of arms, ammunition, and explosives IAW AR 190-11 and AR 190-51. Acts as the Battalion Physical Security Officer. Performs other duties as assigned.

SECTION VI: Instructions for Applying. Applications must be emailed to HRO. The email address for HRO is: ng.ar.arang.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format. Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement. Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained on a separate attachment. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

Submit the following required attachments to the NGB 34-1 in the order listed below

1. **NGB 34-1- Application for Active Guard/Reserve (AGR) Position. NGB 34-1 must be signed in original ink/digital signature.**
2. **NGB 34-3- Certificate of Agreement and Understanding OTOT**
3. **MEDPROS Individual Medical Readiness (IMR) Report** with current PHA date.
* Soldiers with any type of permanent profile must include a current copy of their **DA Form 3349**. Ht/Wt must be listed on either the IMR or DA 705, or both.
4. **DA Form 705, APFT Scorecard** (must be within 12 months). Ht/Wt must be listed on either the IMR or DA 705, or both.
5. **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females).**
* If your weight on any document you submit with your application exceeds the screening table weight allowed in accordance with Army Regulation 600-9 you must include a Body Fat Content Worksheet.
6. **Enlisted Records Brief (ERB)/Officer Records Brief DA Form 4037 (ORB)**
* If ERB does not include ASVAB scores, you must also attach **DD Form 1966/1 or other record of ASVAB scores/course completion.**
7. **Last three (3) current NCOERS and/or OERs, (E-5 and above only).**
* Missing reports should be explained utilizing a memorandum for record to address due or overdue reports not filed in in the Soldiers IPERMS account. (Due or Overdue is determined by the date on our last OER/NCOER).
8. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days).**
9. **SF 181, Race and National Origin Identification**

Equal Opportunity

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTOR SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.