

Arkansas Army National Guard

Announcement for Active Guard Reserve (AGR)

Position Vacancy Announcement

SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

Position Title: Instructor	Position Number: 21-017A	Open Date: 23 January 2021 Close Date: 5 February 2021
MOS/Branch of Position: 25B28	Position PULHES: 212221	Enlisted, NTE SGT E5
HRO Point of Contact		Duty Location
Human Resource Office Telephone#: (501) 212-4201		233 rd RTI Camp Robinson

SECTION II: Area of Consideration

(1) Priority Placement Roster; (2) Lateral (Military Occupational Specialty (MOS) or MOS's listed Onboard AGR only) submit lateral request; (3) AGR Promotion List; (4) Onboard OTOT and AGR members of the Arkansas Army National Guard (AR ARNG) who possess the required MOS; (5) Onboard OTOT and AGR members of the Arkansas Army National Guard (AR ARNG) who are able to obtain required MOS;

SECTION III: Qualification Requirements *(Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.)*

Note: Onboard AGRs must have completed 18 months in current assignment

- **Lateral** Must be an onboard, current AGR member of the AR ARNG, possess 25B MOS and obtain SQI 8 within 6 months. Must be grade of SGT E5.
- **Onboard Non-MOSQ** Must be in a minimum grade of SGT/E-5. Must be able to obtain MOS 25B within 12 months (requires a minimum aptitude score of ST 95).
- **Medical Qualifications:** Soldiers with a numerical indicator of P3 or P4 in any profile factor (PULHES) must have been determined fit for duty and worldwide deployable by a Medical Review Board. Additionally, non-MOS qualified Soldiers must medically qualify for MOS reclassification. A current Periodic Health Assessment (PHA) within 12 months is required for entry into the AGR Program. Soldiers with outstanding medical issues (temporary profiles) are not qualified for entry into the AGR Program.
- **Other Requirements:** Must meet requirements of NGR 600-200 para 2-22 thru 2-24 and 25B ALC CMP. Upon selection, must complete mandatory Full Time Support (FTS) training at the Professional Education Center (PEC) within 6 months of assignment. Must also complete Common Faculty Development Instructor Course (CFD-IC to award ASI "8"), be board certified, and obtain industry certifications IAW DoD 8570 within 12 months of assignment. **Must possess a Secret security clearance for assignment into this position IAW NGR 600-200 and 25B ALC CMP.**

All Instructors will undergo extensive background checks, which include a State and Local Criminal History Repository check, behavioral health medical record review that will consider any behavioral health diagnosis and treatment provided within the last 12 months, and the United States Department of Justice National Sex Offender Public Registry. Inability to meet ALL the above requirements will result in non-placement or removal.

SECTION IV: Placement Factors

Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Must meet the requirements of Army Regulation (AR) 600-9 (height/weight). Must meet the requirements of Chapter 3 as per AR 40-501, for accession into the AGR program. Must meet the requirements of Chapter 2, AR 135-18 and Physical Fitness Test In Accordance With (IAW) AR 350-1 prior to appointment. Upon selection, will be assigned to 3rd BN, 233rd RTI and assigned to a compatible military position in MOS 25B. Must reside or agree to move within commuting distance of the position. Onboard AGR Soldiers will meet the minimum criteria of National Guard Regulation (NGR) 600-200 and 25B ALC CMP.

SECTION V: Summary Of Duties

The incumbent conducts training for Non-Commissioned Officer Education System (NCOES)/Military Occupational Skill Qualification (MOSQ) in accordance with Training and Doctrine Command (TRADOC) approved Course Management Plan (CMP)/Programs of Instruction (POIs) and applicable TRADOC regulations; conducts retraining and counseling as required; conducts inspections and formations and evaluates student's performance. Must assist in preparing the DA Form 1059s on each student for the NCOES/MOSQ courses. The incumbents will be responsible for the following areas, schedule Annual Training periods, request waivers for courses, write training schedules for NCOES/MOSQ, perform Physical Security functions, instructor proponent certification, prepare safety accident reports, prepare drill schedules, and ensure Non-Commissioned Officer Evaluation Reports (NCOER's), dental and annual medical screenings are completed IAW regulations. Must also be able to assist and prepare the schoolhouse for all accreditation and assistance visits. Must be in excellent physical condition and lead physical training. Performs other duties as assigned.

SECTION VI: Instructions for Applying. Applications must be emailed to HRO. The email address for HRO is: ng.ar.ararng.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format.

Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement.

Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained on a separate attachment. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

Submit the following required attachments to the NGB 34-1 in the order listed below

1. **NGB 34-1- Application for Active Guard/Reserve (AGR) Position. NGB 34-1 must be signed in original ink/digital signature.**
2. **MEDPROS Individual Medical Readiness (IMR) Report** within last 12 months.
 - * Soldiers with any type of permanent profile must include a current copy of their **DA Form 3349**. Ht/Wt must be listed on either the IMR or DA 705, or both.
3. **DA Form 705**, APFT Scorecard (must be within 12 months). Ht/Wt must be listed on either the IMR or DA 705, or both.
4. **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females).**
 - * If your weight on any document you submit with your application exceeds the screening table weight allowed in accordance with Army Regulation 600-9 you must include a Body Fat Content Worksheet.
5. **Enlisted Records Brief (ERB)/Officer Records Brief DA Form 4037 (ORB)**
 - * If ERB does not include ASVAB scores, you must also attach **DD Form 1966/1 or other record of ASVAB scores/course completion.**
6. **Last three (3) current NCOERS and/or OERs, (E-5 and above only).**
 - * Missing reports should be explained utilizing a memorandum for record to address due or overdue reports not filed in the Soldiers IPERMS account. (Due or Overdue is determined by the date on our last OER/NCOER). This also includes new NCO's that do not have required date or rank.
7. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days).**
8. **SF 181, Race and National Origin Identification**

Equal Opportunity

The Arkansas Army National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color, and national origin as such all applications for this position will receive equal consideration.