

# STATE WIDE VACANCY ANNOUNCEMENT (SWVA)

G1 ENLISTED PERSONNEL ARKANSAS NATIONAL GUARD BLDG 7202, ROBINSON MTC NORTH LITTLE ROCK, AR 72199-9600	<b>DATE:</b>  4 April 2022	<b>SWVA CONTROL NUMBER:</b>  2022-SWVA-032
<b>OPEN TO:</b> Current members of ARARNG or those eligible to become members of the ARARNG	<b>Applications will be accepted until:</b> 31 AUGUST 2022	
<b>POSITION TITLE, SERIES, GRADE, PARA/LINE:</b> Electromagnetic Spectrum NCO 25E, E6, 121/02	<b>APPOINTMENT FACTORS:</b> See Paragraphs Below	
<b>UNIT, LOCATION OF POSITION:</b> HHB, 142 FA, Fayetteville, AR	<b>MINIMUM GRADE:</b> SGT(E5)	<b>MAXIMUM GRADE:</b> SSG (E6)

**BACKGROUND:**

- (1) Reference: ARNG-HRH 24 July 2012 State Wide Vacancy Announcement (SWVA) Procedures (PPOM #12-057).
- (2) Background: ARARNG has been unable to fill the below NCO vacancy IAW AR 600-8-19 and the ARARNG MOI for 2022 EPS Board. Thus, this SWVA is hereby implemented to identify and assign Soldiers to voluntarily fill a Traditional NCO vacancy.
- (3) **This is a Traditional “M-Day” position. It is NOT a full-time position.**

**SOLDIER INCENTIVES:**

Any change in a Soldier’s MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier’s Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Applicants should contact the ARARNG Incentive Manager at 501-212-4028 to determine any possible termination and/or recoupment actions that may result from accepting this position.

**DUTIES:**

The electromagnetic spectrum manager develops, produces, and distributes the Signal Operating Instructions (SOI) using computer software programs; maintains a database of frequency requests and assignments and performs periodic reviews and updates; takes steps to resolve frequency interference reports and maintains a database of interference incidents; prepares and forwards properly formatted frequency requests to the appropriate military or civilian agency for coordination and approval and maintains contact with them; performs unlimited frequency planning, selection, and de-confliction using automated tools; performs system field level maintenance on authorized signal equipment and associated electronic devices; and operates and performs preventive maintenance checks and services (PMCS) on assigned vehicles and power generators. . . Receives communications network input, interprets information and creates frequency plans, organizes the data logically, and generates and distributes SOI to all users electronically or in paper copy. Prepares properly formatted frequency requests, forwards the request to the appropriate civilian or military agency, receives the frequency approval, and submits assignments to the frequency database. Generates Satellite Access Request (SAR) to proper controlling authority, receives Satellite Access Authorization, receives satellite frequency approval, submits assignment to frequency database, and informs user of the authorized frequencies. Performs regular frequency

database reviews and submits requests for update when necessary. Receives requests for frequency use authorization, nominates frequencies from frequency databases, makes assignments in the database, and notifies the requestor of the assignment. Maintains contact with military and civilian agency for the request and de-confliction of frequency use within the areas of responsibility. Ensures spectrum supportability for frequency emitting equipment which is being used within a specified area and obtains electronic warfare (EW) clearances. Receives frequency interference reports from victim units, takes appropriate steps to resolve interference, reports problem to higher headquarters for assistance, and maintains frequency charts, diagrams, reports, and a database of frequency interference incidents. Performs field level maintenance on authorized signal equipment and associated electronic devices. Operates and performs PMCS on assigned vehicles and power generators. 25E3O will not perform duties as Drill Sergeants or Recruiters.

## **SPECIFICATIONS:**

Physical demands rating and qualifications for initial award of MOS. The electromagnetic spectrum manager must possess the following qualifications:

- (1) Physical demands rating of moderate (Gold).
- (2) A physical profile of 222221.
- (3) Normal color vision.
- (4) Qualifying scores.

(a) A minimum score of 105 in aptitude areas GT and EL.

(b) A minimum OPAT score of Long Jump (LJ) - 0120 cm, seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles in Physical Demand Category of "Moderate" (Gold).

(5) A SSG with less than 12 years in service.

(6) A SSG must have Advanced Leader Course (ALC) common core (CC) or Structured Self Development (SSD) II completed.

(7) SSG waiver may be granted to a SGT promotable with ALC CC or SSD II completed by the Commandant, US Army Signal School, ATTN: ATSO-CD, Ft. Gordon, GA 30905-5300.

(8) A security eligibility of SECRET is required for the initial award of MOS. Must remain eligible to receive security access of TOP SECRET to maintain MOS.

(9) Ability to read, comprehend, and clearly enunciate English.

(10) A U.S. citizen.

(11) Formal Training (completion of MOS 25E Course conducted under the auspices of the USA Signal School) mandatory or waiver may be granted by Commandant, U.S. Army Signal School, ATTN: ATSO-CD, Ft Gordon, GA 30905-5300.

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Point of Contact for duty description: MSG Delilah Johnson – SR HR NCO at 501-212-6411

Selecting Supervisor: CSM Shane Oakes – 142nd FAB Command Sergeant Major

SWVA and EPS Oversight Authority: CSM Paul Winkle, ARARNG State Command Sergeant Major

## **APPLICATION INSTRUCTIONS:**

All applications must be submitted via email to the Enlisted Personnel Manager at

[adam.w.burch.mil@army.mil](mailto:adam.w.burch.mil@army.mil)

[viola.n.schaeffer.mil@army.mil](mailto:viola.n.schaeffer.mil@army.mil)

## **APPLICATION CHECKLIST:**

- a. Letter of interest from the individual indicating desire to voluntarily transfer to the advertised position and meet all MOS and NCOES requirements within required timelines of PPOM #12-057.

- b. Letter of acknowledgment from current unit commander. (If not on a current EPS list)
- c. Enlisted Record Brief (ERB).
- d. Last 3 NCOERs. Memorandum may be provided to explain less than 3.
- e. Most Recent DA Form 705
- f. Most Recent Certified Height/Weight or DA 5500 or 5501 if exceed Screening Table Weight.