

STATE WIDE VACANCY ANNOUNCEMENT (SWVA)

G1 ENLISTED PERSONNEL ARKANSAS NATIONAL GUARD BLDG 7202, ROBINSON MTC NORTH LITTLE ROCK, AR 72199-9600	DATE: 15 March 2019	SWVA CONTROL NUMBER: 2019-SWVA-016
OPEN TO: Current members of ARARNG or those eligible to become members of the ARARNG	Applications will be accepted until: 31 May 2019 OR UNTIL FILLED	
POSITION TITLE, SERIES, GRADE, PARA/LINE: HUMAN RESOURCE NCO, 42A, E6, 107 / 10	APPOINTMENT FACTORS: See Paragraphs Below	
LOCATION OF POSITION: North Little Rock, AR	MINIMUM GRADE: SGT (E5)	MAXIMUM GRADE: SSG (E6)

BACKGROUND:

- (1) Reference: ARNG-HRH 24 July 2012 State Wide Vacancy Announcement (SWVA) Procedures (PPOM #12-057).
- (2) Background: ARARNG has been unable to fill the below NCO vacancy IAW AR 600-8-19 and the ARARNG MOI for 2019 EPS Board. Thus, this SWVA is hereby implemented to identify and assign Soldiers to voluntarily fill a Traditional NCO vacancy.
- (3) **This is a Traditional “M-Day” position. It is NOT a full-time position.**

SOLDIER INCENTIVES: Any change in a Soldier’s MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier’s Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Applicants should contact the ARARNG Incentive Manager at 501-212-4028 to determine any possible termination and/or recoupment actions that may result from accepting this position.

DUTIES:

Performs duties of and supervises the functions of the preceding skill levels. Supervise specific human resources functions in a personnel office, Battalion S1 and human resources support activity. Advise commanders and other staff members on Soldiers, personnel readiness and strength levels of supported reporting units. Reviews consolidated reports, statistics, applications, and prepares recommendations for personnel actions to higher headquarters. Reviews and prepares reports and data on strength (gains and losses) of personnel and makes duty assignments of enlisted personnel. Review cyclic and other reports to assess systems performance. Maintain liaison with servicing data processing facility and field managers of interfaced systems. Supervise postal operations.

SPECIFICATIONS:

- (1) A physical demands rating of Significant (Gray).
- (2) A physical profile of 323222.
- (3) Qualifying scores.
 - (a) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
 - (c) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
 - (d) As of 1 September 2015, individuals enlisting into this MOS, must have a minimum score of 100 in aptitude area GT on the ASVAB.

(e) A minimum OPAT score of Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in “Significant” (Gray).

(4) Formal training (completion of a resident course of instruction for MOS 42A conducted under the auspices of the U.S. Army Adjutant General School) mandatory. Effective 1 June 2013, attendance to formal training is limited to personnel in the rank/grade of SSG/E6 non-promotable and below. Soldiers with contracts or reclassification packets approved prior to 1 April 2013 are excluded from this requirement and will be processed for training. Initial award of MOS 42A is limited to personnel in the ranks of SSG/E6 non-promotable and below.

(5) A security eligibility of SECRET.

(6) Be a U.S. citizen.

c. *Additional skill identifiers.* (Note: Refer to table 12-8 for (Listing of universal ASI’s associated with enlisted MOS)).

(1) A3--Force Development (TAADS) (skill level 4 and above).

(2) E3--Executive Administrative Assistant (skill level 1-3 personnel only).

(3) F4--Postal Supervisor (skill level 3-5 personnel only).

(4) F5--Postal Operations.

(5) R1--Rough Terrain Container Handler (RTCH).

d. *Physical requirements and standards of grade.* Physical requirements and SG relating to each skill level are listed in the following tables:

(1) *Table 10-42A-1.* Physical requirements.

(2) *Table 10-42A-2.* Standards of grade TOE/MTOE.

(3) *Table 10-42A-3.* Standards of grade TDA.

a) **Duty MOS Qualification:** Soldiers selected by this SWVA must agree to become MOS qualified within 1-year of assignment. This includes completing any additional requirements associated with awarding the new MOS such as security clearance.

b) **NCOES/SSD:** Soldiers selected by this SWVA must agree to complete all NCOES requirements for the duty position advertised by this SWVA within one year of assignment. This includes DLC 1 for consideration for E5, SSD 2/DLC 2 for consideration for E6, DLC 3 for consideration for E7, and DLC 4 for consideration for E8.

c) **Zone of Consideration:** If applicable, Soldiers selected by this SWVA will be promoted upon award of 31B MOS/CPMOS, completion of any required NCOES or SSD, and placement on the promotion list (must be boarded and listed on EPS list following scheduled boards). Once the Soldier is on the promotion list, the Soldier may be promoted out of sequence because their original selection was against an exhausted promotion list.

d) Commanders are authorized to reassign a Soldier to a position commensurate with their current grade and qualifications if they fail to meet the conditions of the SWVA selection (i.e., fault of the Soldier).

Point of Contact for duty description: MSG Virginia Lenser – 87th Troop Command Senior Human Resources NCO at 501-212-5088

Selecting Supervisor: CSM Tony Bowen at 501-212-5084

Approval Authority: CSM Rick Megoloff, ARARNG State Command Sergeant Major

APPLICATION INSTRUCTIONS:

All applications must be submitted via email to: nq.ar.ararng.list.enlisted-promotions@mail.mil or Jessica.A.HughleySadler.mil@mail.mil

a. Letter of interest from individual indicating desire to voluntarily transfer to the advertised position and meet all MOS and NCOES requirements within required timelines of PPOM #12-057.

b. Letter of acknowledgment from current unit commander. (If not on a current EPS list)

c. Enlisted Record Brief (ERB).

d. Last 3 NCOERs. Memorandum may be provided to explain less than 3.

e. Current DA Form 705

f. Certified Height/Weight or DA 5500 or 5501 if exceed Screening Table Weight.

