

# STATE WIDE VACANCY ANNOUNCEMENT (SWVA)

G1 ENLISTED PERSONNEL ARKANSAS NATIONAL GUARD BLDG 7202, ROBINSON MTC NORTH LITTLE ROCK, AR 72199-9600	<b>DATE:</b>  6 December 2018	<b>SWVA CONTROL NUMBER:</b>  2019-SWVA-006
<b>OPEN TO:</b> Current members of ARARNG or those eligible to become members of the ARARNG	<b>Applications will be accepted until:</b> 31 May 2019 OR UNTIL FILLED	
<b>POSITION TITLE, SERIES, GRADE, PARA/LINE:</b> PUBLIC AFFAIRS SERGEANT, 46Q, E5, 111/02	<b>APPOINTMENT FACTORS:</b> See Paragraphs Below	
<b>LOCATION OF POSITION:</b> HHC 77 <sup>TH</sup> TAB, North Little Rock, AR	<b>MINIMUM GRADE:</b> SPC (E4)	<b>MAXIMUM GRADE:</b> SGT (E5)

**BACKGROUND:**

- (1) Reference: ARNG-HRH 24 July 2012 State Wide Vacancy Announcement (SWVA) Procedures (PPOM #12-057).
- (2) Background: ARARNG has been unable to fill the below NCO vacancy IAW AR 600-8-19 and the ARARNG MOI for 2019 EPS Board. Thus, this SWVA is hereby implemented to identify and assign Soldiers to voluntarily fill a Traditional NCO vacancy.
- (3) **This is a Traditional “M-Day” position. It is NOT a full-time position.**

**SOLDIER INCENTIVES:** Any change in a Soldier’s MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier’s Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Applicants should contact the ARARNG Incentive Manager at 501-212-4028 to determine any possible termination and/or recoupment actions that may result from accepting this position.

**DUTIES:**

The public affairs specialist is trained and equipped specifically to produce news and information products for distribution in both tactical and non-tactical environments. The public affairs specialist serves as a photojournalist and disseminates communication products primarily through news releases, articles, web-based material, and photographs for use in internal and external news media for worldwide distribution in support of the commander’s public affairs programs and information engagement strategies. The public affairs specialist is responsible for advising the commander, media facilitation, public affairs planning, public affairs training, information strategies development and execution, and community relations. The public affairs sergeant performs unit level maintenance on assigned equipment and performs operator maintenance on assigned vehicles and generators. The public affairs specialist may be assigned to brigade combat teams and multifunctional brigades, divisions, corps, army staff sections, or separate public affairs units. The public affairs specialist

may also volunteer for assignment with Special Forces and Airborne units. The CMF is primarily non-accession in the active component and primarily initial accession in the reserve components (ARNG/USAR). The public affairs specialist researches, prepares, disseminates news releases, articles, web-based material and photographs on Army personnel, materiel, and activities; performs all functions of print publications and photography for documentation and journalistic distribution; performs as a writer, photographer, editor, and reporter; works both individually and as a member of a team; performs operator level maintenance on assigned equipment and operator maintenance on assigned vehicles and generators.

### **SPECIFICATIONS:**

- (1) Applicants must be 46Q qualified or eligible to become 46Q qualified.
- (2) A physical demands rating of Moderate (Gold).
- (3) A physical profile of 211121.
- (4) Qualifying scores.
  - (a) A minimum score of 110 in aptitude area GT on ASVAB tests administered prior to 1 July 2004.
  - (b) A minimum score of 107 in aptitude area GT on ASVAB tests administered on and after 1 July 2004.
  - (c) A minimum OPAT score of Standing Long Jump (LJ) – 0120 cm, Seated Power Throw (PT) – 0350 cm, Strength Deadlift (SD) – 0120 lbs., and Interval Aerobic Run (IR) – 0036 shuttles in Physical Demand Category in “Moderate” (Gold).
- (5) *Training specifications:*
  - (a) MOS training is mandatory for all three service components AC/ARNG/USAR. Soldiers must graduate the Basic Public Affairs Specialist Course at the Defense Information School (School: 212, Course: DINFOS-BPASC), Fort George G. Meade, MD.
- (6) *Miscellaneous qualifications.*
  - (a) Be a high school graduate or GED equivalent.
  - (b) Show proof by official transcript of having successfully completed at least 2 years of high school English.
  - (c) A security eligibility of SECRET.
  - (d) No information with the Provost Marshal, intelligence, MPF or medical records that would prevent the granting of a security access under the provisions of AR 380-87.
  - (e) No derogatory or adverse information that would preclude the granting a SECRET security eligibility (provided within the SF 86).
  - (f) No records of conviction by a court-martial.
  - (g) Reserve component (ARNG/USAR) accessions into MOS 46Q:
    1. ARNG/USAR access NPS and PS Soldiers in the ranks between PVT through SPC.
    2. ARNG/USAR applicants must be high school graduates, and otherwise meet the general minimum requirements for MOS 46Q. For applicants

who hold a General Equivalency Diploma (GED), waiver requests should be submitted to the Director, U.S. Army Public Affairs Center.

(15) *Physical requirements and standards of grade. Physical requirements and SG relating to each skill level are listed in the following tables of the DA PAM 611-21:*

(1) *Table 10-46Q-1. Physical requirements.*

(2) *Table 10-46Q-2. Standards of grade TOE/MTOE.*

(3) *Table 10-46Q-3. Standards of grade TDA.*

(16) Individual must have a current, passing APFT and must meet height/weight standards prescribed in AR 600-9 to be selected for this position.

(17) Applicants flagged in SIDPERS for any reason will not be selected for this position.

(18) Any falsification of the eligibility requirements will result in immediate disqualification and release from the position.

(19) Upon selection and subsequent acceptance, the selected Soldiers will be assigned to the valid vacancy. Soldiers accepting positions outside the normal driving distance will be counseled prior to issuing transfer orders. Once selected and assigned under this SWVA, the following requirements must be met prior to executing promotion orders for Soldiers who are non-duty MOS qualified, fail to have the requisite NCOES, and/or fail to meet the zone of consideration (TIG/TIS/CES) criteria. Promotion orders will not be issued until all regulatory requirements are completed per AR 600-8-19, Chapter 7.

a) **Duty MOS Qualification:** Soldiers selected by this SWVA must agree to become MOS qualified within 1-year of assignment. This includes completing any additional requirements associated with awarding the new MOS such as security clearance.

b) **NCOES/SSD:** Soldiers selected by this SWVA must agree to complete all NCOES requirements for the duty position advertised by this SWVA within one year of assignment. This includes SSD 1 for consideration for E5, SSD 2 for consideration for E6, SSD 3 for consideration for E7, and SSD 4 for consideration for E8.

c) **Zone of Consideration:** If applicable, Soldiers selected by this SWVA will be promoted upon award of 46Q MOS/CPMOS, completion of any required NCOES or SSD, and placement on the promotion list (must be boarded and listed on EPS list following scheduled boards). Once the Soldier is on the promotion list, the Soldier may be promoted out of sequence because their original selection was against an exhausted promotion list.

d) Commanders are authorized to reassign a Soldier to a position commensurate with their current grade and qualifications if they fail to meet the conditions of the SWVA selection (i.e., fault of the Soldier).

**POC for duty description: MSG Jonathan Smith – 77<sup>th</sup> TAB Senior Human Resources NCO at 501-212-4982**

**Selecting Supervisor: CSM Thomas Mize, 77<sup>th</sup> TAB CSM**

Approval Authority: CSM Rick Megoloff, ARARNG State Command Sergeant Major

**APPLICATION INSTRUCTIONS:**

All applications must be submitted via email to: [ng.ar.ararnq.list.enlisted-promotions@mail.mil](mailto:ng.ar.ararnq.list.enlisted-promotions@mail.mil) or [benson.o.pierce.mil@mail.mil](mailto:benson.o.pierce.mil@mail.mil).

- a. Letter of interest from individual indicating desire to voluntarily transfer to the advertised position and meet all MOS and NCOES requirements within required timelines of PPOM #12-057.
- b. Letter of acknowledgment from current unit commander. (If not on a current EPS list)
- c. Enlisted Record Brief (ERB).
- d. Last 3 NCOERs. Memorandum may be provided to explain less than 3.
- e. Current DA Form 705
- f. Certified Height/Weight or DA 5500 or 5501 if exceed Screening Table Weight.