

# Arkansas Army National Guard

Announcement for Active Guard Reserve (AGR)

Position Vacancy Announcement

## SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

<b>Position Title:</b> Support Operations NCO	<b>Position Number:</b> 19-088A	<b>Open Date:</b> 15 May 2019 <b>Close Date:</b> 29 May 2019
<b>MOS/Branch of Position:</b> 92A	<b>Position PULHES:</b> 222222	<b>Enlisted Not to Exceed</b> MSG/E-8
<b>HRO Point of Contact</b>		<b>Duty Location</b>
Human Resource Office Telephone# :(501) 212-4201		39 <sup>TH</sup> IBCT Camp Robinson North Little Rock, Arkansas

## SECTION II: Area of Consideration

(1) Priority Placement Roster; (2) Lateral (Military Occupational Specialty (MOS) or MOS's listed Onboard AGR only) submit lateral request; (3) AGR Promotion List; (4) Onboard AGR members of the Arkansas Army National Guard (AR ARNG) who possess the required MOS;

**SECTION III: Qualification Requirements** *(Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.)*

### **Note: Onboard AGRs must have completed 18 months in current assignment**

- **Lateral:** Must be a current onboard AGR member of the AR ARNG, possess Military Occupational Specialty (MOS) 92A and minimum grade of MSG/E-8.
- **Onboard Non-MOSQ ONLY:** Must be in a minimum grade of SFC/E-7. Must possess or be able to obtain MOS 92A.
- **Medical Qualifications:** Soldiers with a numerical indicator of P3 or P4 in any profile factor (PULHES) must have been determined fit for duty and world- wide deployable by a Medical Review Board. Soldiers with outstanding medical issues (temporary profiles) are not qualified for entry into the AGR Program.
- **Other Requirements:** Upon selection, must complete mandatory Full-Time Support (FTS) training at the Professional Education Center (PEC) within 6 months of assignment if applicable. **Note:** Individuals who exceed the maximum grade of this position (see Military Grade Requirement above) may apply; however, they will be required to accept an administrative reduction in grade prior to being placed into this position. **Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.**

## SECTION IV: Placement Factors

Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for TDY purposes. Must meet the requirements of AR 600-9 (height/weight). Must meet the requirements of chapter 3 in lieu of chapter 2, as per AR 40-501, for accession into the AGR program. Must meet the requirements of Chapter 2, (except as noted above) NGR 600-5 prior to appointment. Upon selection, will be assigned to a compatible military position in **39<sup>th</sup> IBCT, MOS 92A**. Must reside or agree to move within commuting distance of Little Rock, AR. Onboard AGR soldiers will meet the minimum criteria of NGR 600-200. POSSIBLE 3-YEAR ASSIGNMENT AS A RECRUITING AND RETENTION NCO DURING SELECTEE'S CAREER.

## SECTION V: Summary Of Duties

The incumbent serves as the full time Support Operations NCO at the Brigade level. The Support Operations Noncommissioned officer is authorized in support commands and battalions. As the principal NCO for coordinating logistics, the support operations NCO provides technical supervision for the sustainment mission of the support command and is the key enlisted interface between the supported unit and the support command. The responsibilities of the support operations NCO include, but are not limited to—Advising the Support Operations Officer/Brigade Logistics Officer on support requirements versus support assets available. In conjunction with the Support Operations Officer/ Brigade Logistics Officer coordinates external support requirements for supported units. Synchronizing support requirements to ensure they remain consistent with current and future operations. Executing and monitoring support operations and making adjustments to meet support requirements. Coordinating with other staff in the absence of the Support Operations Officer/ Brigade Logistics Officer. In coordination with the Support Operations preparing and distributing the external service support SOP that provides guidance and procedures to supported units. Uses the automated scheduling system to request the use of, barracks, dining facilities and other logistic requirements as needed. Prepares routine correspondence and drafts replies on complicated matters for approval. Maintains a current and complete library of logistic material and logistic publications. Maintains logistic and budgetary files for the Brigade and insures subordinate units' files are maintained to standard. Keeps abreast of changes in logistic requirements and assists the Brigade S4 in forecasting those requirements. Assists in managing Full Time National Guard (FTNG) personnel and funds to support special projects. Supervises preparation of orders, operating instructions, reports and related technical materials. Performs other duties as assigned. The Support Operations NCOIC is also responsible during the regular work week for GPC PRs, GFEBs PRs, and the supervision of all contracting support.

## SECTION VI: Instructions for Applying. **Applications must be emailed to HRO. The email address for HRO is: ng.ar.ararng.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format.**

Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement.

Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained on a separate attachment. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

### Submit the following required attachments to the NGB 34-1 in the order listed below

1. **NGB 34-1- Application for Active Guard/Reserve (AGR) Position. NGB 34-1 must be signed in original ink/digital signature.**
2. **MEDPROS Individual Medical Readiness (IMR) Report** within the last 12 months.
  - \* Soldiers with any type of permanent profile must include a current copy of their **DA Form 3349**. Ht/Wt must be listed on either the IMR or DA 705, or both.
3. **DA Form 705, APFT Scorecard** (must be within 12 months). Ht/Wt must be listed on either the IMR or DA 705, or both.
4. **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females).**
  - \* If your weight on any document you submit with your application exceeds the screening table weight allowed in accordance with Army Regulation 600-9 you must include a Body Fat Content Worksheet.
5. **Enlisted Records Brief (ERB)/Officer Records Brief DA Form 4037 (ORB)**
  - \* If ERB does not include ASVAB scores, you must also attach **DD Form 1966/1 or other record of ASVAB scores/course completion.**
6. **Last three (3) current NCOERS and/or OERs, (E-5 and above only).**
  - \* Missing reports should be explained utilizing a memorandum for record to address due or overdue reports not filed in in the Soldiers IPERMS account. (Due or Overdue is determined by the date on our last OER/NCOER).
7. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days).**
8. **SF 181, Race and National Origin Identification**

## **Equal Opportunity**

The Arkansas Army National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color, and national origin as such all applications for this position will receive equal consideration.