

LEADERSHIP SELECTION ANNOUNCEMENT

OPENING DATE: 14 June 2019

CLOSING DATE: 14 July 2019

POSITION TITLE: First Sergeant

LOCATION: CO B, Recruiting and Retention Battalion, N. Little Rock, AR 72199

**** THIS POSITION IS OPEN TO TITLE 32 AGR SOLDIERS IN THE RANK OF MSG/1SG AND PROMOTABLE SFC ONLY ****

ORDER OF CONSIDERATION

(1) Current Master Sergeant/First Sergeant in the Arkansas Army National Guard who hold the MOS 79T50 and meet all criteria listed in the qualification requirements. A 1SG must be primary MOS 79T with an Expert Recruiting Badge.

(2) Any promotable Sergeant First Class who hold the MOS 79T CMF.

(3) Any current Master Sergeant in the Arkansas Army National Guard.

(4) Any Sergeant First Class on the 1SG Leadership Board Selection List.

QUALIFICATION REQUIREMENTS

(1) Master Sergeants/First Sergeants: Must possess the MOS 79T50. Must be capable and possess the leadership skills needed to be a First Sergeant. Must be able to successfully serve a minimum of 180 days as a First Sergeant. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must possess a secret security clearance. *Personnel in these positions are not authorized to hold a 1SG position in another unit.*

(2) Promotable Sergeants First Class: Must possess the MOS 79T CMF. Must be capable and possess the leadership skills needed to be a First Sergeant. Must be able to successfully serve a minimum of 180 days as a First Sergeant. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must have or be able to obtain a secret security clearance.

(3) Non-DMOSQ Master Sergeants/First Sergeants: Must possess any Army MOS IAW DA Pam 611-21. Must be capable and possess the leadership skills needed to be a First Sergeant. Must be able to successfully serve a minimum of 180 days as a First Sergeant. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must possess a secret security clearance.

(4) Non-DMOSQ Promotable Sergeants First Class: Must possess any Army MOS IAW DA Pam 611-21. Must be capable and possess the leadership skills needed to be a First Sergeant. Must be able to successfully serve a minimum of 180 days as a First Sergeant. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must have or be able to obtain a secret security clearance.

OTHER REQUIREMENTS

Must be available for interview on **19 July 2019 (subject to change)** time to be determined. ***Soldier will appear in the Army Service uniform.*** Soldiers will be contacted by phone NLT 16 July 2019 to schedule a time for interview.

PLACEMENT FACTORS

In accordance with AR 600-8-19 para 7-41, the board must first consider qualified serving MSGs/1SG, excess personnel, and lateral transfers prior to selecting a SFC from the list. However, first consideration does not guarantee selection.

PRIMARY DUTIES AND RESPONSIBILITIES

- a. Assists the commander in planning, coordinating, and supervising all activities that support the unit mission.
- b. Advises the commander on enlisted Soldier matters to include duty assignments, promotions and reductions, leave programs, military justice, privileges, awards, welfare and recreational activities, human relations, equal opportunity, and alcohol and drug abuse concerns.
- c. Coordinates unit administration to include submission of required reports, vehicular support, supply, and food service activities.
- d. Provides counsel and guidance to subordinate personnel
- e. Assists in inspection of or conduct inspections of unit activities and facilities, observes discrepancies and initiates corrective action.
- f. Serve as 1SG to all Soldiers assigned to the RSP.
- g. Assist the RRB Commander to develop, implement and manage RSP Yearly Training Goals (YTG) and Yearly Training Calendar (YTC) to insure Soldiers are administratively correct, mentally prepared and physically fit prior to IET entry. Monitor and manage new recruit development and progressions through the VULCAN program.
- h. Establish and monitor RSP cadre development selection and criteria.
- i. First line supervisor to RSP Site Coordinator/Readiness NCO, and RSP staff.
- j. Responsible for logistical and administrative authority to appropriate lines of responsibility and incorporate command intent and battle focused training into the YTC.
- k. Responsible for ensuring RSP cadre has required resources to execute mission focused training.

- I. Responsible for tracking absent without leave Soldiers and ensuring RSP Site Coordinator/Readiness NCO is making RSP Soldier contact at a minimum of once a month.
- m. Ensure mandatory annual training IAW AR 350-1 is conducted and annotated in DTMS
- n. Assist the commander with Unit Strength Maintenance.
 1. Execute the unit strength management plan
 2. Liaison with the units to ensure 100% of all required retention interviews take place in a timely manner.
 3. Ensure an effective sponsorship program is implemented and maintained.
 4. Ensure the "Oath of Extension" ceremony is conducted with dignity and honor.
 5. Ensure all unit RRNCO work with each unit in all strength maintenance issues receive the emphasis and action required for quick resolution.

APPLICATION PACKET DOCUMENTATION

Soldiers should scan and email the following documents to nq.ar.aranng.list.enlisted-promotions@mail.mil no later than 1500 hours on the closing date listed on this announcement. **INCOMPLETE APPLICATIONS AND SOLDIERS WHO DO NOT MEET THE QUALIFICATION REQUIREMENTS WILL NOT BE CONSIDERED.** **Soldiers will interview for this position on (tentative) 19 July 2019.** The Enlisted Branch will contact each qualified Soldier to coordinate time.

- a. ARNG Leadership Selection Board Checklist
- b. Biographical Sketch (NGR 600-200, Figure G-3)
- c. Updated Enlisted Record Brief (ERB) located at <https://arngg1.ngb.army.mil/SelfService/CareerCenter/Home.aspx>
- d. DA 705 (last 4 record APFTs) along with DA Form 3349 (if applicable)
- e. DA 5500-R/5501-R (if applicable)
- f. Weapons Qualification Score Card (within the last 24 months)
- g. NCO Evaluation Reports (DA 2166-8) (last five)
- h. Any documents that are not in your OMPF that you believe will have an impact on your selection.

POC for Announcement is MSG Jessica Hughley-Sadler, Enlisted Promotions Manager at (501) 212-4497 or jessica.a.hughleysadler.mil@mail.mil.