

LEADERSHIP SELECTION ANNOUNCEMENT

OPENING DATE: 14 June 2019

CLOSING DATE: 14 July 2019

POSITION TITLE: Command Sergeant Major

LOCATION: 87th Troop Command, N. Little Rock, AR 72199

ORDER OF CONSIDERATION

(1) Current Command Sergeant Major / Sergeant Major in the Arkansas Army National Guard who hold the MOS 12A6O, 31Z6O, 46Z6O, 68Z6O, 79Z6O, and 91Z6O meet all criteria listed in the qualification requirements.

(2) Any promotable Master Sergeant (in Traditional or Military Technician Status) who hold the 12X, 12Y, 12Z, 31Z, 46Z, 68Z, 79Z, and 91Z CMF.

(3) Any current Master Sergeant in the Arkansas Army National Guard.

(4) Any Master Sergeant on the CSM Leadership Board Selection List.

QUALIFICATION REQUIREMENTS

(1) Command Sergeant Major / Sergeant Major: Must possess the MOS 12A6O, 31Z6O, 46Z6O, 68Z6O, 79Z6O, and 91Z6O. Must be capable and possess the leadership skills needed to be a Command Sergeant Major. Must be able to successfully serve a minimum of 180 days as a Command Sergeant Major. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must possess a secret security clearance. Military Technicians must verify compatibility with their Technician position through the Human Resources Office. **If selected, Full Time Staff (FTS) must meet Command, Leadership, and Staff Assignment Policy (CLASP) criteria.**

(2) Promotable Master Sergeant: Must possess the MOS 12X, 12Y, 12Z, 31Z, 46Z, 68Z, 79Z, and 91Z CMF. Must be capable and possess the leadership skills needed to be a Command Sergeant Major. Must be able to successfully serve a minimum of 180 days as a Command Sergeant Major. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must have or be able to obtain a secret security clearance. Military Technicians must verify compatibility with their Technician position through the Human Resources Office. **If selected, Full Time Staff (FTS) must meet Command, Leadership, and Staff Assignment Policy (CLASP) criteria.**

(3) Non-DMOSQ Master Sergeants/Command Sergeant Majors: Must possess any

Army MOS IAW DA Pam 611-21. Must be capable and possess the leadership skills needed to be a Command Sergeant Major. Must be able to successfully serve a minimum of 180 days as a Command Sergeant Major. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must possess a secret security clearance. Military Technicians must verify compatibility with their Technician position through the Human Resources Office. **If selected, Full Time Staff (FTS) must meet Command, Leadership, and Staff Assignment Policy (CLASP) criteria.**

(4) Non-DMOSQ Promotable Master Sergeant: Must possess any Army MOS IAW DA Pam 611-21. Must be capable and possess the leadership skills needed to be a Command Sergeant Major. Must be able to successfully serve a minimum of 180 days as a Command Sergeant Major. Must meet height/weight and APFT standards. Must not be flagged for any reason. Must have or be able to obtain a secret security clearance. Military Technicians must verify compatibility with their Technician position through the Human Resources Office. **If selected, Full Time Staff (FTS) must meet Command, Leadership, and Staff Assignment Policy (CLASP) criteria.**

OTHER REQUIREMENTS

Must be available for interview on **19 July 2019 (subject to change)** time to be determined. ***Soldier will appear in the Army Service uniform.*** Soldiers will be contacted by phone NLT 16 July 2019 to schedule a time for interview.

PLACEMENT FACTORS

In accordance with AR 600-8-19 para 7-41, the board must first consider qualified serving CSM/SGM, excess personnel, and lateral transfers prior to selecting a MSG from the list. However, first consideration does not guarantee selection.

PRIMARY DUTIES AND RESPONSIBILITIES

- a. Assists the commander in planning, coordinating, and supervising all activities that support the unit mission.
- b. Advises the commander on enlisted Soldier matters to include duty assignments, promotions and reductions, leave programs, military justice, privileges, awards, welfare and recreational activities, human relations, equal opportunity, and alcohol and drug abuse concerns.
- c. Coordinates unit administration to include submission of required reports, vehicular support, supply, and food service activities.
- d. Provides counsel and guidance to subordinate personnel
- e. Assists in inspection of or conduct inspections of unit activities and facilities, observes discrepancies and initiates corrective action.
- f. Assists the commander in performing the following training related tasks:
 1. Plan, conduct, evaluate, and assess unit training
 2. Ensure that trainers train to a standard

3. Assist the commander in integrating individual training into collective training, and collective training into multi-echelon training events.
4. Plan and execute a battle-focused NCODP.
5. Prepare and maintain an order of merit list for schools and courses, ensuring that Soldiers are qualified and prepared to attend.
6. Coordinate school quotas.
- g. Assist the commander with Unit Strength Maintenance.
 1. Execute the unit strength management plan
 2. Ensure 100% of all required retention interviews take place in a timely manner.
 3. Ensure an effective sponsorship program is implemented and maintained.
 4. Ensure the "Oath of Extension" ceremony is conducted with dignity and honor.
 5. Liaison with the unit RRNCO to ensure all strength maintenance issues receive the emphasis and action required for quick resolution.

APPLICATION PACKET DOCUMENTATION

Soldiers should scan and email the following documents to ng.ar.aranng.list.enlisted-promotions@mail.mil no later than 1500 hours on the closing date listed on this announcement. **INCOMPLETE APPLICATIONS AND SOLDIERS WHO DO NOT MEET THE QUALIFICATION REQUIREMENTS WILL NOT BE CONSIDERED.** **Soldiers will interview for this position on (tentative) 19 July 2019.** The Enlisted Branch will contact each qualified Soldier to coordinate time.

- a. ARNG Leadership Selection Board Checklist
- b. Biographical Sketch (NGR 600-200, Figure G-3)
- c. Updated Enlisted Record Brief (ERB) located at <https://arngg1.ngb.army.mil/SelfService/CareerCenter/Home.aspx>
- d. DA 705 (last 4 record APFTs) along with DA Form 3349 (if applicable)
- e. DA 5500-R/5501-R (if applicable)
- f. Weapons Qualification Score Card (within the last 24 months)
- g. NCO Evaluation Reports (DA 2166-8) (last five)
- h. Any documents that are not in your OMPF that you believe will have an impact on your selection.

POC for Announcement is MSG Jessica Hughley-Sadler, Enlisted Promotions Manager at (501) 212-4497 or jessica.a.hughleysadler@mail.mil.