

***** Applications MUST be emailed to the HRO email ng.ar.ararng.mbx.hro-jobs@mail.mil*****

**MILITARY DEPARTMENT OF ARKANSAS
HUMAN RESOURCES OFFICE, BLDG 7300
CAMP ROBINSON-HRO-BOX 17
NORTH LITTLE ROCK, AR 72199-9600
TELEPHONE: (501) 212-4229; DSN 962-4229
<http://www.arguard.org/hro/indexhro.htm>**

AGR EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 19-019A

OPENING DATE: 2 February 2019

CLOSING DATE: 16 February 2019

POSITION TITLE: Health Technician/Health Service Manager

MILITARY GRADE REQUIREMENTS: Enlisted, Not to Exceed MSgt/E-7

LOCATION: 189th Airlift Wing (AW), Little Rock Air Force Base (LRAFB), AR

NOMINATING OFFICIAL: Lt Col Paul Sherman, Medical Administrative Officer

Individual selected will be ordered to full time duty (state) in Active Guard/Reserve status under Title 32 USC 502(f). Benefits will be commensurate with grade/rank and years of service.

AREA OF CONSIDERATION: All members of the Arkansas Air National Guard that possess the applicable Air Force Specialty Code (AFSC) or able to attain the applicable AFSC and meet requirements for retraining In Accordance With (IAW) Air National Guard Instruction (ANGI) 36-101.

QUALIFICATION REQUIREMENTS: Enlisted, not to exceed MSgt/E-7. Must possess or meet requirements for entry into AFSC 4A0X1 or 4N071. Applicant must meet Body Composition and Physical Fitness Standards as stated in Air Force Instruction (AFI) 36-2905. Prior to induction into AGR Program selectee must meet all required medical standards in AFI 44-170. **Note:** Individuals who exceed the minimum grade of this position (see Military Grade Requirement above) may apply; however, they will be required to accept an administrative reduction in grade prior to being placed into this position.

PLACEMENT FACTORS: Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Prior to entry on tour, selectee will meet the physical qualifications outlined in AFI 44-170. Reserve Component Physical Health Assessment must medically qualify selectee within 12 months of closing date of Announcement. Must meet the AFSC skill level requirements for his/her military grade IAW ANGI 36-101 Chapter 2. Selectee will participate in unit of assignment during Unit Training Assemblies (UTAs) and Annual Training periods including deployments, special projects and exercises. Upon assignment, must be a member of the 189th AW, and assigned to a compatible military position in AFSC 4A/4N. **If applicant selected does not possess the AFSC, they must sign an agreement to retrain IAW ANGI 36-101, Chapter 5.**

SUMMARY OF DUTIES: Develops plans, procedures, goals and objectives in support of the Aerospace Medicine and Force Health Management Programs using knowledge of the Department of Defense (DOD), Occupational Safety Health Administration (OSHA), United States Air Force (USAF), and Air National Guard (ANG) directives, policies and standards. Programs include physical examinations and standards, flight medicine, and related aeromedical and force management concerns. Implements and maintains the information management systems utilized for aerospace medicine and force protection programs. Systems include the Aeromedical Services Information System (ASIMS), Aeromedical Management Waiver Tracking System (AIMSSTS), Physical Exam Processing Program (PEPP) and other related programs. Administers the Physical Examinations and Standards (PES)

program and serves as a medical expert on related issues. Determines the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions. Serves as the primary local interface with the Military Personnel Flight (MPF) for MEB/Physical Evaluation Board (PEB) process, issues and concerns. Administers policies and develops procedures for the flight medicine and grounding management programs, which directly affect flying safety and mission readiness. Manages administrative and automated orders system. Prepares, revokes, amends, reproduces, and distributes logs and maintains orders for all medical group personnel. Plans and organizes the work of subordinates. Performs other duties as assigned.

INSTRUCTIONS FOR ANG ACTIVE GUARD/RESERVE POSITIONS: **Applications must be emailed to HRO. The email address for HRO is: ng.ar.ararnng.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format.** Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement. Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given. Required attachments to NGB Form 34-1 for this announcement are as follows:

1. **NGB 34-1** – Application for Active Guard/Reserve (AGR)
2. **Current AF Form 422 within 5 Years** – Physical Profile Serial Report
3. **IMR reflecting PHA within 12 Months of closing date of Announcement** - Individual Medical Readiness print out
4. **ANG Fitness Assessment Results** for the past twelve months with passing scores
5. **RIP** – Report on Individual Personnel
6. **SF 181** - Race and National Origin Identification

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTOR SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

//SIGNED//

MSgt Jillian Churchill
Human Resources SNCO
AGR Section